Management Review Solution Datasheet

The overall purpose of a **Management Review** is to evaluate the suitability, adequacy, and effectiveness of an organisation's Quality Management System, and to look for improvement opportunities.

A Management Review is a very important technique of how the top management of an organisation can assess its performance in terms of the objectives it sets itself, the requirement set by the standard and how its system is operating.

Normally, a management review is a regular meeting of the top management team and uses the information to review the performance of the organization's systems. It is a useful forum to review and revise quality objectives.

QMSrs Management Review solution offers a systematic evaluation of the system acquisition, supply, development, operation, or maintenance process performed by or on behalf of management.

Management reviews are carried out by, or on behalf of, the management personnel having direct responsibility for the system.

Value Add to Customers

The module offers a powerful tool for managing and controlling all Management Reviews within your organisation.

- Manage and control all your organisational reviews.
- Accelerate the review process as tasks are automatically assigned and tracked from one stage to the next.
- Improve coordination in review execution, tracking of tasks and completion of actions across departments while centrally tracking reviews to avoid errors.
- Track and monitor progress of reviews within each department.
- Simple migration from your existing system.
- Immediate distribution of all review tasks and all actions assigned to individuals.
- Immediate access to full set of reports saving significant time and cost.

Features of the Management Reviews Module

The module is feature rich and includes the follow functions.

- Easy and simple access to all the features.
- Notification – instant electronic notification of reviews, tasks and actions to relevant personnel.
- Advanced Search – to find the exact review details immediately.
- Comprehensive set of reports.
- Live RAG (Red, Amber, and Green) status of each review, tasks and relevant actions.
- Printing – reports can be printed, exported to excel, PDF or Image.
- Permission level – access to this module can be individually controlled.
- Archive – all deleted, cancelled or closed review are automatically archived.
- Communication channel for discussion or sharing of information with originator, owner, user etc.
- Process – in-built flow chart to explain the methodology used within this module.
- User guides – work instructions built-in to the Process to help users use the system.

Management Reviews is available as a standalone module or as part of a fully integrated Quality Management System.

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ID: QMSrs-PB-E-MR
Title: Management Review Solution Datasheet
Issue: 2
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