

# Audit Management Solution Datasheet

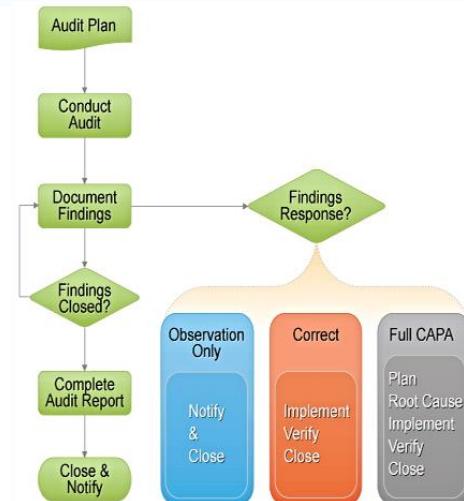
Auditing is an essential part of any confidence building measure an organisation must undertake to assure customers and management of compliance

Unless implemented efficiently, it can lead to further complexity and overhead to maintain it.

To be able to cover the full scope of an operation, QMSRs audit Management System covers the 3 auditable areas of the business:

- ✓ Business Process Audits
- ✓ Supplier Audits
- ✓ Projects & Products

You are able to perform the complete cycle automatically leaving you more time to focus on improvements generated by the audit system. You are able to customise your audit checklist to ISO standards or any other standard



- ✓ Plan your audits
- ✓ Define your findings
- ✓ Define your Corrective & Preventive Actions
- ✓ Track & manage audits, findings & actions to closure
- ✓ Generate traditional reports with one click
- ✓ Keep all stakeholders informed throughout the life cycle
- ✓ Instant email notification of any actions or movements
- ✓ Produce Instant Standard off the Shelf graphical reports
- ✓ Produce Instant reports that are exportable to MS tools

The process and work instructions for managing Internal Audits are provided within the module.

## Value Add to Customers

The module offers a powerful tool for managing and controlling all audits within your organisation.

- Manage and control all your organisational audits to satisfy any certification standard such as Quality Management Systems (ISO9001), Health & Safety, and Environmental Management System (ISO14001) and many more.
- Accelerate the audit process as tasks are automatically assigned and tracked from one stage to the next.
- Improve coordination in audit execution, tracking of findings and completion of actions, across departments while centrally tracking audits to avoid errors.
- Track and monitor progress of audits within each department.
- Simple migration from your existing system.
- No Stationary costs.
- Immediate distribution of all audits findings and all actions assigned to individuals.
- Immediate access to full set of reports saving significant time and cost.

## Features of the Audit Module

The module is feature rich and includes the follow functions.

- Easy and simple access to all the features.
- Notification – instant electronic notification of audits, findings and actions to relevant personnel.

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- Advanced Search – to find the exact audit immediately.
- Comprehensive set of reports
- Live RAG (Red, Amber, and Green) status of each audit and relevant actions.
- Printing – reports can be printed, exported to excel, PDF or Image.
- Permission level – access to this module can be individually controlled.
- Archive – all deleted, cancelled or closed audit are automatically archived.
- Communication channel for discussion or sharing of information with originator, owner, users etc.
- Process – in-built flow chart to explain the methodology used within this module.
- User guides – work instructions built-in to the Process to help users use the system.

Internal Audit is available as a standalone module or part of a fully integrated Quality Management System.